

Pecyn Dogfennau



Mark James LLM, DPA, DCA
Prif Weithredwr,
Chief Executive,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

DYDD GWENER, 7 MEDI 2018

AT: YR AELOD O'R BWRDD GWEITHREDOL DROS ADDYSG A PHLANT

YR WYF DRWY HYN YN EICH GALW I FYNYCHU CYFARFOD O'R **CYFARFOD PENDERFYNIADAU AELOD O'R BWRDD GWEITHREDOL DROS ADDYSG A PHLANT** A GYNHELIR YN YSTAFELL CYFARFOD ADFYWIO, NEUADD Y SIR, CAERFYRDDIN AM 1.30 PM, AR DYDD LLUN, 17EG MEDI, 2018 ER MWYN CYFLAWNI'R MATERION A AMLINELLIR AR YR AGENDA ATODEDIG.

Mark James DYB

PRIF WEITHREDWR



AILGYLCHWCH OS GWELWCH YN DDA

Swyddog Democrataidd:	Kevin Thomas
Ffôn (llinell uniongyrchol):	01267 224027
E-bost:	kjthomas@sirgar.gov.uk
Cyf:	AD016-001

AGENDA

1. DATGANIADAU O FUDDIANNAU PERSONOL
2. Y RHAGLEN MODERNEIDDIO ADDYSG Y BROSES BENDERFYNU YNGHYLCH TREFNIADAETH YSGOLION 3 - 10
3. PENODI LLYWODRAETHWYR A.LL. 11 - 16
4. LLOFNODI YN COFNOD CYWIR COFNOD PENDERFYNIADAU'R CYFARFOD A GYNHALIWDYD AR 5ED GORFFENNAF, 2018 17 - 18

Sylwer: - Nid oes hawl gan y wasg a'r cyhoedd fynychu'r cyfarfod. Bydd y cofnod penderfyniad yn cael ei gyhoeddi fel arfer o fewn 3 diwrnod gwaith.

17EG MEDI 2018

Aelod y Bwrdd Gweithredol:	Portffolio:
Cyng. Glynog Davies	Addysg a Phlant

Y RHAGLEN MODERNEIDDIO ADDYSG

Y BROSES BENDERFYNU YNGHYLCH TREFNIADAETH YSGOLION

Yr argymhellion / penderfyniadau allweddol sydd eu hangen:

Argymhellir bod Aelod y Bwrdd Gweithredol yn cymeradwyo:

- y broses ddiwygiedig ar gyfer datblygu cynigion statudol fel y manylir arnynt yn y siart llif atodedig.

Rhesymau:

- Er mwyn cydymffurfio â gweithdrefnau a chanllawiau statudol mewn perthynas ag ad-drefnu ysgolion yn unol â'r Cod Trefniadaeth Ysgolion newydd sydd i'w gyhoeddi yn ystod Tymor yr Hydref 2018.

Y Gyfarwyddiaeth Enw Pennaeth y Gwasanaeth: Simon Davies	Swyddi: Pennaeth Mynediad i Addysg	Rhifau Ffôn / Cyfeiriadau E-bost: 01267 246471 SiDavies@sirgar.gov.uk
Awdur yr Adroddiad: Sara Griffiths	Rheolwr y Tim Moderneiddio	01267 246618 SMGriffiths@sirgar.gov.uk

Declaration of Personal Interest (if any):

None

Dispensation Granted to Make Decision (if any):

N/A

(If the answer is yes exact details are to be provided below:)

DECISION MADE:

Signed:

DATE: _____

EXECUTIVE BOARD MEMBER

The following section will be completed by the Democratic Services Officer in attendance at the meeting

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted subject to the amendment(s) and reason(s) specified:	
Reason(s) why the Officer's recommendation was not adopted:	

EXECUTIVE SUMMARY
**EXECUTIVE BOARD MEMBER DECISION MEETING FOR EDUCATION &
CHILDREN**
17th SEPTEMBER 2018

MODERNISING EDUCATION PROGRAMME (MEP)

**SCHOOL ORGANISATION DECISION MAKING AND
DETERMINATION PROCESS**

Background Information

The School Standards and Organisation (Wales) Act 2013 and School Organisation Code 2013 came into effect as of the 1st October 2013 and significantly changed responsibilities for the determination of school organisation proposals. The Act provided all Local Authorities with greater decision making powers and allowed Local Authorities to determine all school organisation proposals with the exception of those which affect sixth form education; or those that have been made by a proposer other than the relevant local authority and an objection has been made by that local authority.

In 2015, following the publication of the School Organisation Code 2013, Carmarthenshire County Council approved a new “School Organisation Decision Making and Determination Process” which reduced the timescale to complete and approve statutory proposals in relation to school re-organisation. This process allowed the Executive Board to approve Stage 1 (Permission to Consult) and Stage 2 (Permission to Notice) with County Council approving Stage 3 (Permission to Implement).

Consultation on the School Organisation Code

On 30th June 2017, following three years of operation, Welsh Government published a consultation on a review of the School Organisation Code. The consultation was based on the reflection of feedback and learning during the period and stakeholders were asked to submit their responses by 30th September 2017.

The most substantial change proposed, is to strengthen the Code in respect of a presumption against closure of rural schools. The “Consultation – summary of response” published on 2nd July 2018 notes that *“when considering whether closure is appropriate the current Code states that special attention should be given to alternatives to closure and when consulting on proposals the consultation document must contain a description of any alternatives and the reasons why they have been discounted. We believe that considering all the possible alternatives should be a two-stage process. The proposer should do this before they even reach a decision to consult on a proposal to close, and should also consider any*

further options or suggestions that emerge during the consultation process. The aim is to ensure that the decision to propose and consult on a closure of a rural school is taken only after all alternatives to closure have been considered, including federation.”

It is expected that the new School Organisation Code, which includes the presumption against closure of rural schools, will be published sometime during the Autumn term 2018.

Moving Forward

In light of the expected publication of the new School Organisation Code, Carmarthenshire County Council must now ensure that its process for proceeding with and approving statutory procedures falls in line and adheres to the necessary requirements. As a result, the Authority has amended its “School Organisation Decision Making and Determination Process” to include Stage 0.

As can be seen in the attached flow chart, Stage 0 would begin with a scoping and information gathering exercise on the school(s) under question. Based on this information along with MECP Programme Board comments, officers would prepare a School Review Report containing a detailed analysis of the schools’ current positions, noting any key issues. The School Review Report would then be presented to Departmental Management Team (DMT) for a decision on whether to engage with stakeholders on possible options. If DMT refuse permission to engage with stakeholders, the proposal would end. However, if DMT grant permission to engage with stakeholders, officers would proceed to engage with the relevant Local Member(s), Headteacher(s) and Chair of Governing Bodies (and any possible affected school) on appropriate options for the school(s) under review. The results of the informal engagement would then be documented in a Proposal Report containing a preferred option and stakeholder engagement feedback which would be presented to the Executive Board for permission to consult on the proposal (Stage 1).

It is believed that the inclusion of Stage 0 will result in a more open and transparent system, as required by Welsh Government and will demonstrate that the Local Authority has considered all possible options for the schools under review without presuming closure.

Recommendation

It is recommended that the Executive Board Member approves the amended process for progressing strategic reviews and statutory proposals as detailed in the attached illustrative flow chart.

DETAILED REPORT ATTACHED

Yes –

**Illustrative Flow Chart for Strategic Review
and Statutory Procedures**

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Simon Davies

Head of Access to Education

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
None	YES	NONE	NONE	NONE	NONE	NONE

2. Legal

The report provides information on why the change is required in order to adhere to the new School Organisation Code due to be published during the Autumn term 2018 which will introduce a presumption against the closure of rural schools.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Simon Davies

Head of Access to Education

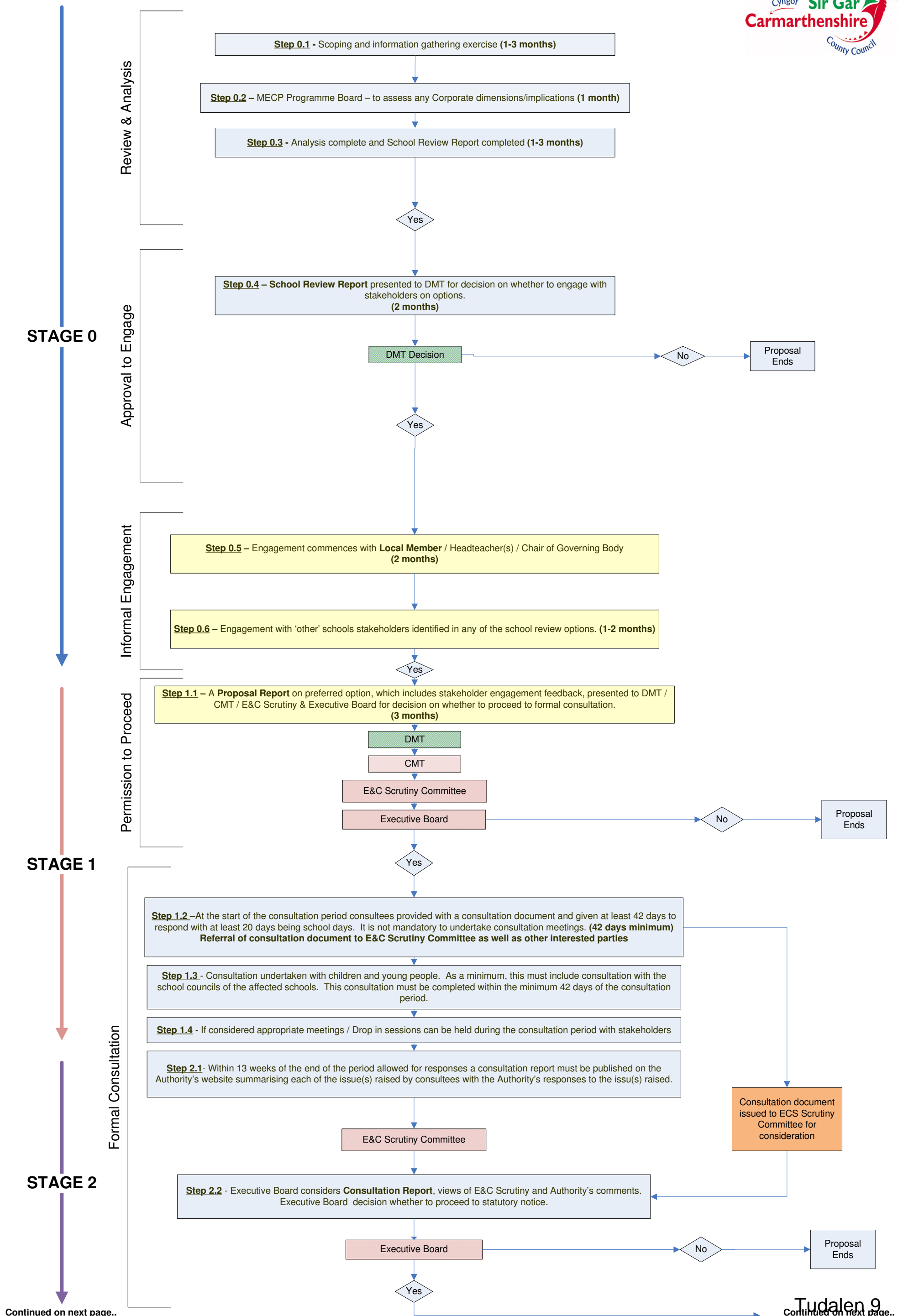
1. **Scrutiny Committee** – Not applicable at this time
2. **Local Member(s)** - Not applicable
3. **Community / Town Council** – Not applicable
4. **Relevant Partners** - Not applicable
5. **Staff Side Representatives and other Organisations** - Not applicable

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THESE ARE DETAILED BELOW

Title of Document	File Ref No.	Locations that the papers are available for public inspection
School Organisation Code - Consultation Summary of Responses		https://beta.gov.wales/school-organisation-code
School Organisation Code – Consultation Document		https://beta.gov.wales/school-organisation-code
School Organisation Code (2013)		https://beta.gov.wales/school-organisation-code-0
School Standards and Organisation (Wales) Act 2013		http://www.legislation.gov.uk/anaw/2013/1/contents/enacted

Department for Education & Children Modernising Education Programme
Illustrative Flow Chart for Strategic Review and Statutory Proposals



Continued from page 1..

STAGE 2

Statutory Procedure

Step 2.3 - Proposals published on Authority website and posted in the named and neighbouring schools and within the locality giving opportunity for statutory objections. One month period provided for written response period. **(28 days)**

Step 2.4 - If objections received an objection report must be published providing a summary of the objections and the Authority's responses to them.

E&C Scrutiny Committee

Step 3.1 - Executive Board considers objection report, views of E&C Scrutiny Committee and Authority's comments. Executive Board recommendation to County Council for decision whether to approve proposal.

Executive Board

Step 3.2 - An **Objection Report** presented to County Council to consider any objections received in writing or e-mail and Authority's responses. County Council makes decision to proceed or withdraw proposals.

County Council decision

No

Proposal Ends

Yes

STAGE 3

Implementation

Step 3.3a - If the proposal requires determination by the Welsh Ministers (Sixth form education), the proposer must send to the Welsh Ministers within 35 days of the end of the objection period. The Welsh Ministers will normally determine proposals within 16 weeks of the end of the objection period.

When a proposal affects 6th form education it is referred to Welsh Ministers regardless of any objections being received.

Step 3.3b - The local authority **must** issue a decision within 16 weeks of the end of the objection period. Within 28 days of the local authority's determination proposals may be referred to Welsh Ministers by the following:

1. Another local authority
2. The appropriate religious body for any school affected (the diocesan authority)
3. The governing body of a voluntary or foundation school
4. A trust holding property on behalf of a voluntary or foundation school
5. A further education institution affected by the proposals.

Yes

Referral to Welsh Ministers for decision

No

Proposal Ends

Yes

Step 3.4 - Decisions must be published electronically on the website and all stakeholders must be advised by letter or e-mail of the availability of the decision including the **objection report**. Decision letter must be published within 7 days of determination date.

Step 3.5 - Not mandatory - Parents/Guardians are notified of LA/Ministers decision one term before proposal can be implemented. (e.g. For a proposal to be implemented from the start of the Autumn term notification must be given before the end of the previous Spring term)

Step 3.6 - LA Implements Proposal in accordance with the date given in the statutory notice, or any subsequent modified date, usually at the start of the academic year in September

17 Medi 2018

Yr Aelod o'r Bwrdd Gweithredol:	Y Portffolio:
Y Cyng. Glynog Davies	Addysg a Phlant

Y Pwnc

Y Pwrpas: Penodi llywodraethwyr A.LI.

Yr Argymhellion / Penderfyniadau Allweddol Sydd Eu Hangen:

Bod yr Aelod o'r Bwrdd Gweithredol yn penodi unigolion i'r llefydd gwag sydd wedi eu rhestru.

Y Rhesymau:

Cyflawni'r rhwymedigaethau cyfreithiol o ran llenwi llefydd gwag ar Gyrrff Llywodraethol.

Y Gyfarwyddiaeth Enw Pennaeth y Gwasanaeth: Gareth Morgans Awdur yr Adroddiad: Tanja Neumayer-James	Swydd: Cyfarwyddwr – Adran Addysg a Phlant Pen Swyddog Llywodraethu Ysgolion	Rhif Ffôn: 01267 246450 (G Morgans) 01267 246448 Cyfeiriad E-bost: edgmorgans@sirgar.gov.uk TNeumayer-James@sirgar.gov.uk
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Declaration of Personal Interest (if any):

None

Dispensation Granted to Make Decision (if any):

N/A

DECISION MADE:

Signed:

DATE: _____

EXECUTIVE BOARD MEMBER

The following section will be completed by the Democratic Services Officer in attendance at the meeting

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted subject to the amendment(s) and reason(s) specified:	
Reason(s) why the Officer's recommendation was not adopted:	

**EXECUTIVE SUMMARY
EXECUTIVE BOARD MEMBER EDUCATION AND CHILDREN
17 Sept 2018**

SUBJECT: APPOINTMENT OF LA GOVERNORS

BRIEF SUMMARY OF PURPOSE OF REPORT

In accordance with the LA appointment policy for LA Governors, vacancies exist in certain schools and schedules of nomination for these vacancies are attached. Nominations were invited from Chairperson, Headteacher and Local Member(s) in the case of Primary Schools / the Member(s) who is/are governors of that school in the case of Secondary Schools.

LA Governors are appointed for 4 years and where the vacancy occurs as a result of an individual's term of office coming to an end, this is noted in the details for that particular person if he/she is seeking appointment.

DETAILED REPORT ATTACHED?

YES



EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru

YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Gareth Morgans** Director – Department for Education & Children

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Gareth Morgans** Director – Department for Education & Children

1. Scrutiny Committee - n/a

2. Local Member(s)

Relevant Local Members have been notified of received nominations and invited to submit additional nominations.

3. Community / Town Council – n/a

4. Relevant Partners – n/a

5. Staff Side Representatives and other Organisations – n/a

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THERE ARE NONE.

APPOINTMENT OF LA GOVERNORS

List for Consideration

17th September 2018

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
<p>Please note: CCC's 'The Appointment of LA Governors' states that, 'All County Councillors [when elected] may stipulate on which school governing bodies they will sit and their decision will take preference over 'non-elected' LA governors'.</p>				
Bancyfelin	1	Cllr J. Tustin	Mrs. T. Jones, Headteacher	'Professional experience in education authority, especially in staffing and budget / qualified teacher / lives within the catchment area of Bancyfelin School / knowledge of area / commitment to the future of the school / commitment to updating skills and attending necessary courses to improve knowledge of Governing Body procedures.'
Carwe, Gwynfryn, Ponthenri	1	Mr T. Jones	Mr. P.I. Evans, Chairperson	'Mr Jones regularly attends GB meetings. His contribution is constant and reliable. He has contributed exceptionally over a period of time.' Mr Evans is seeking Mr Jones' re-appointment.
Stebonheath	1	Mrs L. Trinkwon	Mr. J. Littler, Head Teacher	'Mrs. Trinkwon has passionately served as a parent governor for the last 4 years and her term of office is shortly coming to an end. She commits to attending meetings on a regular basis and shows a genuine desire to improve standards of education within the school, in partnership with the Head Teacher and other members of the Governing Body.'
Tudalen 15	1	Mr. I. Jones	Mrs. C. Jones, Headteacher	'Mr. Jones is a supportive member of the community, involved in various events in the community. He has strong ties with the school and the community and is supportive of the school. He shows commitment to improve standards within the school and a willingness

Tudor 16				to share skills and knowledge within the context of the Governing Body.'	
	SECONDARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
	No nominations.				
SPECIAL SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS	
Heol Goffa	1 from 21/11/18	Ms W. Evans	Mr O. Jenkins, Chairperson and Mrs N. Symmons, Headteacher	'Ms Evans is a former NNEB in the school with a wealth of experience of special needs children. She has already put this experience to good use and proven to be an invaluable member of the governing body. This experience ensures that the viewpoint of all support staff are taken into account in any decisions made. Ms Evans also volunteers on a regular basis and her wider skills and knowledge add to the enjoyment and outcomes for our pupils.' Mr Jenkins and Mrs Symmons are seeking Ms Evans' re-appointment.	

**CYFARFOD PENDERFYNIADAU AELOD O'R BWRDD
GWEITHREDOL DROS ADDYSG A PHLANT**

5^{ED} GORFFENNAF 2018

YN BRESENNOL: Y Cynghorydd: G. Davies (Aelod o'r Bwrdd Gweithredol).

Roedd y swyddogion canlynol yn bresennol:

J. Owen, Swyddog Gwasanaethau Democrataidd

Regeneration Meeting Room, County Hall, Carmarthen - 9:00am - 9:10am

1. DATGANIADAU O FUDDIANNAU PERSONOL

Ni chafwyd dim datganiadau o fuddiant personol.

2. PENODI LLYWODRAETHWYR A.LL.

Bu'r Aelod o'r Bwrdd Gweithredol yn ystyried y ceisiadau oedd wedi dod i law am y swyddi Llywodraethwyr Awdurdod Lleol yn y sir. Nodwyd bod gwahoddiad i gyflwyno enwebiadau wedi'i roi i'r Cadeirydd, i Bennaeth yr Ysgol ac i'r Aelod(au) Lleol yn achos Ysgolion Cynradd/yr Aelod(au) a oedd yn llywodraethwyr yn achos Ysgolion Uwchradd.

Hefyd nodwyd bod Llywodraethwyr ALI yn cael eu penodi am 4 blynedd ac, os oedd y swydd yn wag oherwydd bod cyfnod yr unigolyn yn y swydd yn dod i ben, roedd nodyn ynghylch hynny yn cael ei gynnwys yn y manylion am yr unigolyn os oedd am gael ei ailbenodi.

PENDERFYNWYD, ar ôl ystyried y ceisiadau a ddaethai i law, benodi'r canlynol yn Llywodraethwyr ALI er mwyn cyflawni'r rhwymedigaethau statudol i lenwi lleoedd gwag ar Gyrrff Llywodraethu:-

Ysgol Gynradd	Penodiadau
Bryn Teg (2 le gwag – 1 enwebiad)	Y Cynghorydd J.P. Hart
Dewi Sant (2 le gwag – 2 enwebiad)	Mrs C.M. Thomas Mr J. Treharne
Llanddarog (1 lle gwag – 1 enwebiad)	Mrs M. Rees

Ysgol Arbennig	Penodiadau
Rhyd-y-gors (1 lle gwag – 1 enwebiad)	Mr M. Collins

3. CYMERADWYO DYDDIADAU TYMHORAU A GWYLIAU YSGOL AR GYFER Y FLWYDDYN ACADEMAIDD 2020/21.

Bu'r Aelod o'r Bwrdd Gweithredol yn ystyried adroddiad a fanylai ar ddyddiadau arfaethedig tymhorau a gwyliau'r ysgolion ar gyfer blwyddyn academaidd 2020/21. Dywedwyd bod Gweinidogion Llywodraeth Cymru wedi defnyddio Deddf Addysg (Cymru) 2914 i wneud newidiadau deddfwriaethol i sut y pennir dyddiadau'r tymor er mwyn cysoni dyddiadau tymhorau ysgolion yn yr holl ysgolion a gynhelir.

O ganlyniad i'r newidiadau hyn roedd angen i awdurdodau lleol a chyrrff llywodraethu ysgolion gwirfoddol a gynorthwyr ac ysgolion sefydledig gydweithio er mwyn sicrhau bod dyddiadau'r tymhorau'r un fath, neu cyn agosed ag y bo modd. Gallai ysgolion hefyd gael cyfarwyddyd gan Weinidogion Llywodraeth Cymru ynghylch dyddiadau eu tymhorau, os nad oedd y dyddiadau hynny'n gyson, neu os oedd angen eu newid.

Gan roi sylw i ofynion y Ddeddf, yr oedd y dyddiadau arfaethedig canlynol wedi'u paratoi ar gyfer dyddiadau tymhorau a gwyliau'r ysgolion yn sgil eu trafod ac yn sgil ymgynghori'n gyffredinol â'r awdurdodau cyfagos:-

Tymor	Dechrau	Dechrau Hanner Tymor	Diwedd Hanner Tymor	Diwedd Tymor	y
Hydref	Mawrth 1 Medi 2020	Llun 26 Hydref 2020	Gwener 30 Hydref 2020	Mawrth 22 Rhagfyr 2020	
Gwanwyn	Llun 4 Ionawr 2021	Llun 15 Chwefror 2021	Gwener 19 Chwefror 2021	Gwener 26 Mawrth 2021	
Haf	Llun 12 Ebrill 2021	Llun 31 Mai 2021	Gwener 4 Mehefin 2021	Gwener 16 Gorffennaf 2021	

Sul y Pasg - Dydd Sul 4 Ebrill 2021; Calan Mai - Dydd Llun 3 Mai 2021.

Dywedodd yr Aelod o'r Bwrdd Gweithredol, petai'r dyddiadau yn cael eu cymeradwyo, y byddent yn amodol ar y trefniadau cysoni y cyfeiriwyd atynt yn yr adroddiad ac felly ni fyddai modd eu cadarnhau'n derfynol hyd nes y ceir cadarnhad gan Weinidogion Cymru.

PENDERFYNWYD cymeradwyo Dyddiadau Tymhorau a Gwyliau'r Ysgolion ar gyfer Blwyddyn Academaidd 2020/21.

4. LLOFNODI YN COFNOD CYWIR COFNOD PENDERFYNIADAU'R CYFARFOD A GYNHALIWDYD AR 4YDD MEHEFIN, 2018.

PENDERFYNWYD llofnodi bod Cofnod Penderfyniadau'r cyfarfod oedd wedi'i gynnal ar 4 Mehefin, 2018 yn gofnod cywir.

AELOD O'R BWRDD GWEITHREDOL

DYDDIAD